



KING JAMES'S SCHOOL

KNARESBOROUGH

1cDofE/RRO/DSY
October 2017

Dear students

BRONZE DUKE OF EDINBURGH AWARD SCHEME

I am writing to offer you the opportunity to take part in the Bronze Duke of Edinburgh Award Scheme. This scheme gives you the chance to do something completely new and improve on things you are already doing. It takes you out of your comfort zone and into a place where you will push yourself and have amazing new experiences. You will build confidence, resilience, skills and friendship groups and you will have a brilliant time doing it. The Duke of Edinburgh Award scheme is also very well regarded by universities, colleges and employers.

In order to achieve the Bronze Duke of Edinburgh Award, you will need to complete a programme that includes four sections:

- Participating in an over-night expedition during which you will navigate a route that you have planned, cook for yourself and camp out.
- Volunteering to help with a project or organisation that you care about
- Developing your physical abilities through an activity of your choice
- Developing a skill that helps you get better at something you are interested in and gives you the confidence and ability to use this skill both now and later in life.

The expedition will be organised through school but it is your responsibility to select appropriate activities for the other three sections and to ensure that you collect evidence to show that you are completing them. In order to support you in setting up your D of E account and to prepare you for the expeditions, we will be running **weekly lunchtime sessions**. It is important that you commit to attending these sessions every week.

Both expeditions will take place in Nidderdale. The practice expedition will take place the weekend of **15/16 June 2018** and the assessed expedition will take place on the weekend of **13/14 July 2018**. In the case of an expedition having to be cancelled due to poor weather, the reserve date will be in September 2018 (a date yet to be set).

The cost of the programme is **£115** per student; payment should be made online through ParentPay (www.parentpay.com). This fee covers the cost of handbooks, camping, hire of equipment and insurance and also includes a refundable deposit of £20 which will be returned when you return the school equipment in a satisfactory state.

We are only able to offer 24 places on the scheme. If you would like to take part, you need to complete the application form (available on Fronter), return this with the parental permission slip below and write a covering letter. In your letter, you will need to explain why you want to take part in the scheme and your proposed activities for the volunteering, physical and skills sections. In order to get ideas and to check that your activities are suitable, please visit the Duke of Edinburgh website www.dofe.org. Letters should be passed to **Miss Roberts in the Year 8 Office** by **Monday 30 October 2017**. We will then review your applications and offer places to 24 students. The final decision as to which students are selected to participate in the scheme remains with the Duke of Edinburgh Award scheme leaders.

Yours faithfully



Mrs R Roberts
Pastoral Head of Year 8

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BRONZE DUKE OF EDINBURGH AWARD SCHEME – Parental Permission Slip

Student Name:		Tutor Group:	
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I give permission for the child named above to participate in the Bronze Duke of Edinburgh Award scheme. I understand that they will need to attend weekly lunchtime sessions and the weekends of both the practice and assessed expeditions. I agree to pay the fee of **£115** via ParentPay (*this includes a £20 refundable deposit*).

Parent/Carer Name:		Date:	
Parent/Carer Signature:			

Completed slips to be returned to Miss Roberts in the Year 8 Office by Monday 30 October 2017



DofE Participant Enrolment Form

Please print clearly in CAPITALS or type your details in. You must complete all of the questions.

DofE Centre and group details (if you know them):

DofE Centre: King James's School, Knaresborough	DofE group: <i>(delete as applicable)</i> Bronze / Silver
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DofE level:

Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/>
Have you registered for any previous levels of the DofE? No <input type="checkbox"/> Yes <input type="checkbox"/>
If YES – please give the name of the DofE Centre you were registered at: eDofE ID number (if known) :

Personal details:

First name:	Last name:
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth: / /
Primary language English <input type="checkbox"/> Welsh <input type="checkbox"/> Other <input type="checkbox"/>	
Date you wish to start your DofE programme if known (enrolment date): January 2017	

When you first sign in to eDofE you will be asked to record some personal details such as your contact details, ethnicity and personal circumstances along with details of any medical needs you may have. This data is used to enable your Leaders to support you doing your DofE programme and for the DofE's statistical and reporting purposes. You will always have a 'prefer not to say' option.

Contact details:

Email address:	
Address (line1):	
Address (line 2):	
Town/City:	
County:	Postcode:
Telephone:	Mobile number:

Emergency contact details:

Emergency Contact name:	Relationship to you:
Emergency contact telephone number(s):	

Expedition Dates

Expedition dates are fixed. Please ensure you are free on these dates before enrolling.

Yr 10
Bronze 2017

Practice 16-17th June 2017
Assessed 7th-8th July 2017



DofE Participant Enrolment Form

Fall back if either have to be cancelled due to inclement weather. 14-15th July 2017

Fees:

Unfortunately in the current financial climate the D Of E programme is self funding and therefore the school charges a fee for students who wish to enrol in the D Of E programme. The fees cover charges made by the Licensed Organisation for log ins and D Of E booklets. The school also uses the fees to pay for participants campsites and assessors if required whilst on the programme. Equipment such as tents, rucksacks cooking stoves and fuel are also funded by the fee. £20 of the fee charge is a deposit which will be refunded on completion of the final expedition subject to any equipment borrowed being returned in good order. Fully complete, dry and clean. Your son daughter will be asked to sign for any equipment they borrow individually or as a subgroup (for example tents, cooking equipment will be signed out by one person for the whole of their team to use). No other refunds will be given once your son/daughter has signed up. The fee will be due within 14 days of your son daughter being offered a place. Fees will be payable on Parentpay or by cheque. Places are limited, therefore if payment is not received within 14 days, this may result in the place being offered to another student as the programme is unable to start until all participant fees are received.

Bronze £110 **Silver** £160 £20 is a refundable deposit subject to above terms.

Declaration:

I agree to enrol as a participant on a DofE programme. I understand that I will be managing my programme using the online eDofE system. I acknowledge that this system has a set of terms and conditions that I agree to. These terms and conditions are available at www.eDofE.org

Print Name	Signature	Date
		/ /

Consent to enrol from parent or guardian (if applicant is under 18 years old).

I agree to my son / daughter / ward doing a DofE programme. I note that it is my responsibility to check that any activity my son / daughter / ward undertakes for their DofE programme is appropriately managed and insured, unless the activity is directly managed or organised by their DofE group, centre or Licensed Organisation. I agree to pay the appropriate fee listed above within 14 days of a place being offered and I understand that £20 is a refundable deposit subject to satisfactory return of loaned equipment both individually and/or as a subgroup.

Print Name	Signature	Date
		/ /

For Licensed Organisation/Centre administration only:

Date registered onto eDofE	/ /
Expected start date	/ /
Participant Fee received	Yes <input type="checkbox"/> No <input type="checkbox"/>
Username	
User ID number	

Note:

Data supplied on this form and in eDofE and information about DofE activities recorded in eDofE will be used by the DofE Charity, the Licensed Organisation and DofE centre to monitor and manage DofE participation and progress by young people and manage and support Leaders.

The DofE Charity will use personal data to communicate useful and relevant information to either help participants complete a DofE programme, Leaders/LOs to run DofE programmes more effectively or help the DofE Charity to improve the quality and breadth of its programmes.

Occasionally the DofE Charity may send you information relating to commercial offers. If you do not wish to receive commercial information from the DofE Charity you can choose not to by amending your contact preferences in your eDofE profile at any time.