



# KING JAMES'S SCHOOL

## KNARESBOROUGH

July 2017

Dear Parent/Carer

Over the summer holidays we will be replacing our current school information system, ePortal with a new system called Bromcom. The information you can currently access on ePortal will be accessible through the new parent portal called 'My Child At School' (MCAS) from September. We are confident that MCAS will help us to improve our communication and information sharing with parents/carers even further in the future.

Your current ePortal log in will continue to work until the end of the summer holidays and your new log in details and instructions on how to access the system will be emailed to you in September. Every parent/carer who currently has a log in for ePortal will be automatically issued with a replacement individual Bromcom log in.

In order to ensure a smooth transition we would be grateful if you could check that we have your correct email contact details as this is the data that will be transferred across to Bromcom. We have emailed this letter to the address we currently hold and, as a back-up, posted this on our website and sent a text message to inform you. If you require us to update your email contact details please email the changes to [MCAS@king-james.n-yorks.sch.uk](mailto:MCAS@king-james.n-yorks.sch.uk) as soon as possible to request an update to your records. **It is essential we have your current email contact details** to be able to set up your account and that you inform us of any changes throughout the year as the system relies on email communication.

Please reassure your child that they will be issued with their new timetable and planner on their return to school and will not be expected to bring any specialist equipment or PE kit on their first day back in September.

Thank you in advance for your co-operation, support and patience. We do hope you find the new system easy to access and use. If you have any feedback or suggestions, please do not hesitate to contact us via the email above.

Yours sincerely,

Mrs H L Handley  
Assistant Headteacher - Student Services