

Full Opening of Schools – COVID-19 Risk Assessment V12 (11 January 2022)

Due to a global Coronavirus (COVID19) pandemic, King James's School continues to review preventative and protective action to support all employees and pupils.

Useful **guidance** (January 2022):

- [Press release: Confirmatory PCR tests to be temporarily suspended for positive lateral flow test results](#) (5 January 2022).
- Should you be unsure of the COVID-19 listed symptoms, or, suspect that you, or a member of your household is displaying symptoms, or, feel that you may have been in contact with someone who is displaying symptoms, please refer to: Public Health England [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#) (updated 3 December 2021).
 - In response to Plan B - face coverings were reintroduced. For full guidance [click here](#).
 - [Confirmatory PCR tests to be temporarily suspended for positive lateral flow test results](#).
 - Update [stay at home](#) guidance to reduce self-isolation to 7 days.
- King James's School [Outbreak Management Plan](#) covers the temporary reintroduction of COVID-19 measures. Our priority is for you to deliver face-to-face, high-quality education to all pupils.
- Updated 27 August 2021, 'Step 4' of the government's roadmap out of the current lockdown in England: [Moving to step 4 of the roadmap](#).
- Following the end of the 'shielding' programme in England; [guidance for people previously considered clinically extremely vulnerable from COVID-19](#) (updated 24 December 2021).
- A more precautionary approach should be taken by women who are in their third trimester of pregnancy (i.e. from 28 weeks): [Coronavirus \(COVID-19\): advice for pregnant employees](#) (updated 14 December 21) and [COVID-19 vaccination: a guide on pregnancy and breastfeeding](#) (updated 22 December 21).
- What parents and carers need to know about early years providers, school and colleges (updated 6 January 21).

Whilst in school the following precautionary procedures and relevant current government guidance should be adhered to at all times.

RISK:	Contracting Coronavirus (COVID-19) resulting in severe respiratory illness.
Risk rating before control measures:	HIGH
Roadmap out of COVID-19 Lockdown in England stage:	Step 4 (Moving to step 4 of the roadmap) , incorporating Confirmatory PCR tests to be temporarily suspended for positive lateral flow test results (Plan B January 2022).

Assessor:	Justin Waters	Carl Sugden
Position:	Director of Business Services	Headteacher
Date:		
Signature:		

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Hazard and Related Condition / Activity	Persons at Risk	Existing Control Measures	Employee/Pupil Responsibilities
<u>GENERAL CONTROL MEASURES</u>			
<p>At Step 4 it became no-longer necessary to keep pupils in consistent groups ('bubbles'), however King James's School chose to continue with some segregation between year groups to minimise risk. The government guidance to 'ensure that social distancing is maintained at all times' was withdrawn on 19 July 2021; assemblies, performances and large gatherings may therefore take place. The school reserves the right to re-introduce 'Bubbles' and/or other risk mitigation measures as considered necessary, as part of the school's Outbreak Management Plan and in response to the new Omicron variant (discovered November 2021). The January 2022 update includes changes to Plan B measures, changes to isolation and temporary suspension of PCR testing.</p>			
<p>Contracting COVID-19 and potential for severe or fatal respiratory illness.</p>	<p>Employee Colleagues Pupil Classmates Household Visitor(s)</p>	<ul style="list-style-type: none"> • Close contacts will continue to be identified via NHS Test and Trace, assisted as required by the school. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. • Access to the school, including break times and toilets, shall be through designated entrances only and circulation managed through a one-way system - times between lessons have been adjusted to aid safe movement around school. • Contact shall be minimised between individuals by designated pupil entrances/exits, break time areas and toilets (Years 7-8 / Years 9-10 / Year 11 / Years 12-13). Separate catering services and social spaces will also be provided for these groups. • Since 16 August 2021, all children/young people under the age of 18 years old, and adults (18+ years) <u>who have been fully vaccinated</u>, have no-longer been required to self-isolate. Refer to the 'Coronavirus (COVID-19) Testing' section below for more details. • Within classrooms, alternative risk mitigation measures (i.e. good ventilation) shall remain in place as per current government guidance: Actions for schools during the coronavirus outbreak. • Commencing 4 January 2022, wearing of face coverings (unless exempt) in schools is recommended in all indoor areas due to the arrival of the new Omicron variant and the Plan B response. • The school reserves the right to re-introduce face coverings (unless exempt) in other areas of the school, as considered necessary, as part of the school's Outbreak Management Plan following the Plan B response and post 26 January 2022. • Pupils in an examination hall are not expected to wear a face covering once seated. • Pupil locker areas shall not be used at this time to prevent risk of crowding and mixing. • Pupils are encouraged to only bring what they need with them each day. • Video conferencing should be considered instead of face-to-face meetings whenever possible. 	<p>All employees and pupils <u>must</u> adhere to the COVID-19 safety control measures contained within this Risk Assessment, plus, any additional precautionary procedures put in place.</p>

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		<ul style="list-style-type: none"> • Every effort must be made to avoid physical contact between people. • Any employee driving on behalf of the school must comply with government advice: Coronavirus (COVID-19): safer transport guidance for operators. • The school shall continue to engage with the local immunisation providers have resumed provision of immunisation programmes on site, ensuring these are delivered in keeping with the school's control measures. 	
COMMUNAL AREAS – SPECIFIC CONTROL MEASURES			
Please find below a breakdown of the safety measures King James's School has put in place, in response to COVID-19, by specific communal area:			
Contracting COVID-19 and potential for severe or fatal respiratory illness.	Employee Colleagues Pupil Classmates Household Visitor(s)	Reception: <ul style="list-style-type: none"> • Sign-in/out (if outside of school start/finish times, i.e. midday external appointment) shall be at Main Reception – a 'contact free' KJS ID card scanning system shall be used. • Where the individual does not possess a KJS ID card; sign in/out shall be via the iPad touchscreen and individuals shall be requested to sanitise their hands both <u>before</u> and <u>after</u> use. • Visitors must agree to a declaration of Covid-19 responsibilities before progressing from Reception. • Visitors shall confirm their name and provide details of who they are meeting, company name (if relevant) and contact number in order to support NHS Test and Trace. • Key contractors are made aware of the school's control measures and ways of working and the school ensures site guidance on Covid-19 is explained to visitors and contractors on or before arrival – Contractor Risk Assessments, to include infection prevention and control, are requested where relevant. • Used visitor lanyards shall be deposited in a lidded pedal bin at Reception for 7 day quarantine. • Screens/sneeze-guards surround the Reception desk to help protect both the Receptionist and visitors to the desk. • Parents/carers, if essential to accompany their child(ren) at drop-off/collection times, shall be limited to one adult per household but shall not be permitted to enter the school grounds unless for a pre-planned appointment. • Items left at Reception for pupils to collect must be placed in the appropriate container for their year group. • <u>All</u> individuals handling postage/parcel deliveries <u>must</u> follow the existing risk assessments and safe systems of working in place – if in doubt, advice must be sought from a Receptionist. • The number of visitors should be limited until 26 January 2022. 	

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		<p>Pedestrian movement:</p> <ul style="list-style-type: none"> • Commencing 30 November 2021, wearing of face coverings (unless exempt) in schools is recommended whilst moving around the site (indoors) due to the arrival of the new Omicron variant. • Contact shall be minimised between individuals by designated pupil entrances/exits, break time areas and toilets (Years 7-8 / Years 9-10 / Year 11 / Years 12-13). Separate catering services and social spaces will also be provided for these groups. • A one-way circulation system shall remain in place where critical spaces may only be accessed via internal corridors – directional signage and floor-mounted markers are in place. • External routes are recommended to be used wherever possible. <p>Break times:</p> <ul style="list-style-type: none"> • Access to indoor spaces shall be limited to the designated year group specific catering and social hub during break and lunch times, with the exception of for first aid or pre-agreed appointments when they may need to access a different area of the school. • Year group specific outdoor spaces shall be prioritised with large indoor social areas reserved for eating and use in inclement weather (i.e. school halls). <p>Car parking:</p> <ul style="list-style-type: none"> • Pupil drop-off/collection is requested to take place off site (unless by special arrangement) to reduce mixing. To support this, the school is in partnership with NYCC Park & Stride to offer free off-site parking for families. For more details please contact: fundraising@king-james.n-yorks.sch.uk. 	
TEACHING AREAS - SPECIFIC CONTROL MEASURES			
Please find below a breakdown of the safety measures King James's School has put in place, in response to COVID-19, by specific teaching area:			
<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>General procedures - all subjects:</p> <ul style="list-style-type: none"> • It is recommended that classrooms used by people previously considered to be clinically extremely vulnerable (CEV) shall be reoriented to facilitate forward facing student with a 2 metres socially distanced teaching zone. • Face coverings are strongly recommended for students in all areas, unless exempt. • Classroom distancing is now at the discretion of the individual staff member. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p>

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airborne droplets or aerosols.		<ul style="list-style-type: none"> • Desks to be maintained (or mitigation measures) to ensure forward facing teaching until further notice • Consider staying behind the 2 metres teaching line or wearing a face covering when circulating around a classroom. Face coverings are not recommended for teaching. • Co2 monitors are used and monitored to detect areas of poor ventilation (1 week (1500ppm or higher)) • Seating plans <u>must</u> be readily accessible through Bromcom, must be accurate and adhered to in order to support NHS Test and Trace if required. Should a seating plan need to be revised the adjustment must <u>only</u> take place on a Monday for implementation that same week. • Staff must use professional judgment to plan when and how to adequately clean shared contact surfaces as required, i.e. desks and chairs, computers, machinery, sneeze guards (if applicable). • “Catch it, Bin it, Kill it” shall be encouraged throughout the school – lidded pedal bins, tissues and sanitiser shall be provided in each classroom and office. • Natural ventilation and open doors are encouraged wherever possible. • Lidded bins are located in all classrooms for tissues. • 	<p>Actions for schools during the coronavirus outbreak</p>
Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.	Teacher T.A. Pupil Classmates Household	<p>Design & Technology - Workshop/Textiles:</p> <ul style="list-style-type: none"> • Usual risk assessment protocols shall be followed. • Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. • Sharing of equipment shall be reduced to as low as possible, whilst ensuring not to negatively impact the curriculum. • Any equipment that it is unavoidable to share across different year groups will continue to be thoroughly cleaned. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>CLEAPSS - Supporting practical science and technology in schools and colleges: https://www.cleapss.org.uk/</p> <p>Actions for schools during the coronavirus outbreak</p>

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<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.</p> <p>Risk of skin burns from flammable hand sanitiser near naked flames.</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Food Technology (Room D4):</p> <ul style="list-style-type: none"> Alcohol-free antibacterial gel shall be used within the Food Technology Room (D4) to prevent risk of injury through ignition of flammable hand sanitiser by a naked flame. Sharing of equipment shall be reduced to as low as possible, whilst ensuring not to negatively impact the curriculum. Any equipment that it is unavoidable to share across different year groups will continue to be thoroughly cleaned. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>CLEAPSS - Supporting practical science and technology in schools and colleges: https://www.cleapss.org.uk/</p> <p>Actions for schools during the coronavirus outbreak</p>
<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.</p> <p>Risk of skin burns from flammable hand sanitiser near naked flames.</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Hospitality/Catering (Room D5):</p> <ul style="list-style-type: none"> Preparation and cooking stations shall be partitioned with Perspex screens/sneeze guards. Demonstrations shall be delivered whilst maintaining a sensible distance from pupils and other staff through electronic aids (i.e. iPad airdrop video to large screen). Sharing of equipment shall be reduced to as low as possible – individual sets of utensils shall be provided to pupils where possible. All shared equipment shall be thoroughly cleaned. Teachers shall ensure safe procedures for cleaning of work areas, seats and partition screens/sneeze guards (and ovens/hobs if used) as deemed necessary. Food <u>must not</u> be shared and should be consumed only by the individual who brought/prepared it (or taken home to share only with household members). Where onsite cooking is delivered, equipment will be individually named where possible. Alcohol-free antibacterial gel shall be used within the Hospitality/Catering Room (D5) to prevent risk of injury through ignition of flammable hand sanitiser by a naked flame. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>CLEAPSS - Supporting practical science and technology in schools and colleges: https://www.cleapss.org.uk/</p> <p>Actions for schools during the coronavirus outbreak</p>

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<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Product Design:</p> <ul style="list-style-type: none"> • Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. • Sharing of equipment shall be reduced to as low as possible, whilst ensuring not to negatively impact the curriculum. • Any equipment that it is unavoidable to share across different year groups will continue to be thoroughly cleaned. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>Actions for schools during the coronavirus outbreak</p>
<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Art & Design / Photography:</p> <ul style="list-style-type: none"> • Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. • Sharing of equipment shall be reduced to as low as possible, whilst ensuring not to negatively impact the curriculum. • Any equipment that it is unavoidable to share across different year groups will continue to be thoroughly cleaned (i.e. SLR cameras, still life props etc.) 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>CLEAPSS - Supporting practical science and technology in schools and colleges: https://www.cleapss.org.uk/</p> <p>Actions for schools during the coronavirus outbreak</p>

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<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Computer Science (and other computer based lessons):</p> <ul style="list-style-type: none"> • Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. • Sharing of equipment shall be reduced to as low as possible, whilst ensuring not to negatively impact the curriculum. • Each keyboard and mouse will also be disinfected every evening by the cleaning team. • No consumables shall be permitted in computer rooms (including bottled water). 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>Actions for schools during the coronavirus outbreak</p>
<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.</p> <p>Risk of skin burns from flammable hand sanitiser near naked flames.</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Science:</p> <ul style="list-style-type: none"> • All experiments shall be performed in line with CLEAPSS and equipment quarantined as directed. • Alcohol-free antibacterial gel shall be used within all Science Rooms/Laboratories to prevent risk of injury through ignition of flammable hand sanitiser by a naked flame. • The school shall refrain from any experiments that use saliva or the breath (i.e. cheek cells, testing saliva, lung volume etc.) • Sharing of equipment shall be reduced to as low as possible, whilst ensuring not to negatively impact the curriculum. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>CLEAPSS - Supporting practical science and technology in schools and colleges: https://www.cleapss.org.uk/</p> <p>Actions for schools during the coronavirus outbreak</p>
<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Drama:</p> <ul style="list-style-type: none"> • Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. • Use of shared equipment (i.e. chairs and props) shall be reduced to as low as possible, whilst ensuring not to negatively impact the curriculum. • Any equipment that it is unavoidable to share across different year groups will continue to be thoroughly cleaned. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance</p>

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droplets or aerosols.		<ul style="list-style-type: none"> For indoor or outdoor face-to-face performances in front of a live audience the latest advice in the Working safely during COVID-19: Events and attractions shall be followed. Alternatives such as live streaming and recording performances may still be considered, subject to the usual safeguarding considerations and parental permission. Areas of crowding will be identified and consideration given to what steps will help avoid congestion in the event of performances. Where changing of clothes is required for performances, this must only take place in the designated toilets for the specific year group. 	<p>relating to their subject/activity including but not limited to:</p> <p>Working safely during coronavirus (COVID-19): performing arts (DCMS)</p> <p>Keeping workers and audiences safe during COVID-19 (England) (EIF)</p> <p>Actions for schools during the coronavirus outbreak</p>
Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets or aerosols.	Teacher T.A. Pupil Classmates Household	<p>Music:</p> <ul style="list-style-type: none"> Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. Pupils must provide their own personal headphones/earphones for their lesson and <u>shall not</u> share with others. Any equipment that it is unavoidable to share across different year groups will continue to be thoroughly cleaned. Teachers shall ensure safe procedures for cleaning of instruments/computers/equipment at the start and end of each lesson. Peripatetic music teachers may now move between schools – they must ensure to adhere to the school's and Music department's COVID-19 guidance in addition to their standard essential requirements. For indoor or outdoor face-to-face performances in front of a live audience the latest advice in the Working safely during COVID-19: Events and attractions shall be followed. Alternatives such as live streaming and recording performances may still be considered, subject to the usual safeguarding considerations and parental permission. Areas of crowding will be identified and consideration given to what steps will help avoid congestion in the event of performances. It is still recommended that a face covering is worn in enclosed and crowded spaces where a person may come into contact with people they do not normally meet – the school therefore 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>Working safely during coronavirus (COVID-19): performing arts (DCMS)</p> <p>Keeping workers and audiences safe during COVID-19 (England) (EIF)</p> <p>Actions for schools during the coronavirus outbreak</p>


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		<p>reserves the right to request the wearing of face coverings (unless exempt) on any specific occasions/events deemed necessary.</p> <ul style="list-style-type: none"> Where changing of clothes is required for performances, this must only take place in the designated toilets for the specific year group. 	
<p>Increased risk and wide spread of COVID-19 through mixing with the community.</p>	<p>Leader Participant All Pupils Household Public</p>	<p>Educational visits (local, sporting, national and domestic residential):</p> <ul style="list-style-type: none"> All educational visits shall be conducted in line with the relevant COVID-19 secure guidelines and regulations in place at the time. All offsite activity i.e. trips, sports fixtures (over 30 miles away) and offsite visits must be authorised through SLT calendar meeting. An individual visit risk assessment must be in place and approved by the EVC in advance of any visit. The school will not be authorising any international visits until the government advises that the Global Travel Taskforce has established how to facilitate a return to international travel whilst managing the risk from imported variants include the procurement of insurance. COVID-19 cancellation related insurance must be in place before booking. 	<p>Visit leaders should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their activity including but not limited to:</p> <p>Health & Safety on Educational Visits</p>
<p>Increased risk and wide spread of COVID-19 through mixing of year group bubbles.</p>	<p>Leader Participant All Pupils Household</p>	<p>Extra-Curricular activities:</p> <ul style="list-style-type: none"> Extra-curricular activities shall follow the same control measures as daytime activities for the relevant subject area (i.e. P.E, Drama etc.) Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. Any equipment that it is unavoidable to share across different year groups will continue to be thoroughly cleaned. PE fixtures will be reduced to current friendly, 'competitive' and 'assessed' only for a temporary period due to concerns around the new Omicron variant (to be reviewed January 2022). It is still recommended that a face covering is worn in enclosed and crowded spaces where a person may come into contact with people they do not normally meet – the school therefore reserves the right to request the wearing of face coverings (unless exempt) during extra-curricular activities as deemed necessary (with the exception of during a physical activity, playing a woodwind/ brass instrument etc.) 	<p>Activity leaders should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their activity including but not limited to:</p> <p>Actions for schools during the coronavirus outbreak</p> <p>Protective measures for holiday or after-school clubs and other out-of-school settings for children during the coronavirus (COVID-19) outbreak</p>


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<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets or aerosols.</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Physical Education:</p> <ul style="list-style-type: none"> • Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. • Pupils shall be instructed not to linger in corridors/doorways to reduce risk of congestion. • Pupils and staff shall sanitise their hands on both arrival and departure from the P.E block. • Only one year group shall use the P.E facilities at any one time which will be ensured through timetabling. • Any equipment that it is unavoidable to share across different year groups will continue to be thoroughly cleaned. • Fitness equipment shall be cleaned between users. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>Guidance on coronavirus (COVID-19) measures for grassroots sport participants, providers and facility operators</p> <p>Coronavirus (COVID-19): grassroots sports guidance for safe provision including team sport, contact combat sport and organised sport events</p> <p>Sport England guidance</p>
<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.</p>	<p>Teacher T.A. Pupil Classmates Household</p>	<p>Library:</p> <ul style="list-style-type: none"> • Anti-bacterial sanitiser for hands shall be provided on entry and exit. • Staff shall ensure the adequate cleaning of small equipment and books that need to be shared between year groups (if unavoidable) where deemed necessary. • Books returns shall continue to be deposited in a letterbox outside of the Library and quarantined for 72 hours before re-shelving. 	<p>In addition to this risk assessment and other COVID-19 related government guidance, employees should be sure to comply with all other existing Health & Safety Risk Assessments and guidance relating to their subject/activity including but not limited to:</p> <p>Actions for schools during the coronavirus outbreak</p>

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Increased risk and wide spread of COVID-19 through non-compliance with COVID-19 school rules.	Supervisor T.A. Pupils Household	Consequence Room: All 'Teaching Rooms/Areas' control measures shall apply, however: <ul style="list-style-type: none"> if non-compliance of control measures or the Behaviour Policy is demonstrated then a pupil <u>shall not</u> be permitted to return to their timetabled teaching room and support for their learning will be provided in the Consequence Room. Anti-bacterial sanitiser for hands shall be provided on entry and exit. 	
STAFF ONLY AREAS - SPECIFIC CONTROL MEASURES Please find below a breakdown of the safety measures King James's School has put in place, in response to COVID-19, by specific staff only area:			
Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.	Employee Colleagues Household Visitor(s)	Offices: <ul style="list-style-type: none"> All equipment and contact surfaces shall be disinfected daily. Hard to clean items shall be removed from offices. All employees are encouraged to open windows/doors to increase ventilation, where possible. Co2 monitors used and monitored to detect areas of poor ventilation (1 week (1500ppm or higher)) A 'clear desk policy' will be in operation (i.e. all desks to be clear of items at the end of the day to enable thorough cleaning). Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. Lidded bins are located in all offices for tissues. Consideration should be given to ensure working environments are Covid secure in terms of social distancing. Meeting Rooms: <ul style="list-style-type: none"> Remote technology (i.e. phone, internet, and social media) should be considered in replacement wherever possible. If holding a face-to-face meeting is essential/unavoidable: <ul style="list-style-type: none"> ensure that the meeting room has good ventilation/air-circulation remember close contacts from the meeting to assist NHS Test and Trace if required Consideration shall be given to the wearing of face coverings (unless exempt) due to concerns around the new Omicron variant Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. Lidded bins are located in all meeting rooms for tissues. 	

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		<p>Staff Rooms/Hubs:</p> <ul style="list-style-type: none"> • Wherever possible, staff rooms shall be kept well ventilated. • Hand soap and sanitiser shall be provided at all sinks and stock maintained. • Employees shall supply their own crockery and cutlery if required (i.e. personal mug, bowl, teaspoon etc.) and shall keep them in a closed bag or personal drawer/cupboard when not in use – these <u>must not</u> be shared with others. • Staff are encouraged to bring their own teabags, coffee, sugar and <u>not</u> share consumables with others at any time. • A 'clear desk policy' will be in operation (i.e. all desks to be clear of items at the end of the day to enable thorough cleaning). • Anti-bacterial sanitiser for hands shall be provided in all rooms to be used on entry and exit. • Lidded bins are located in all meeting rooms for tissues. • Wearing of face coverings (unless exempt) is now recommended due to concerns around the new Omicron variant. 	
<p>Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets.</p>	<p>Employee Colleagues Household Visitor(s)</p>	<p>Food Court:</p> <ul style="list-style-type: none"> • Only designated year groups shall access the food court during break times to reduce risk of overcrowding – service shall be split across several locations. • Kitchen staff shall prepare food at different counters to encourage distancing and will avoid being positioned face-to-face wherever possible. • Screens/sneeze-guards are positioned on counters as required to help protect both the kitchen staff and visitors to the counter. • Hands shall be sanitised prior to collection of consumables (using the wall dispensers provided around the Food Court). • Individuals are encouraged to not share consumables with others at any time. • Wearing of face coverings (unless exempt) is now recommended due to concerns around the new Omicron variant. 	

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Hazard and Related Condition / Activity	Persons at Risk	Existing Control Measures	Employee/Pupil Responsibilities
<u>TRAVELLING TO/FROM SCHOOL - SPECIFIC CONTROL MEASURES</u>			
Contracting COVID-19 through transfer of virus on contaminated surfaces, droplets or aerosols.	Employees Pupils Public Household	<ul style="list-style-type: none"> Travellers are advised to refer to current government guidance: Coronavirus (COVID-19): Safer travel guidance for passengers. Walking or cycling to/from school shall be promoted as the preferred mode of transportation. 	
<u>TRAVELLING TO THE UK FROM ABROAD - SPECIFIC CONTROL MEASURES</u>			
Inability to return to school/work due to enforced quarantine	Employee Pupils Colleagues Household	<ul style="list-style-type: none"> All pupils travelling to England must adhere to government travel advice and parents should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return – close attention should be paid to the current guidance relating to travel to England from another country during coronavirus (COVID-19). All staff travelling from abroad must also adhere to government travel advice and bear in mind the impact which may result from any requirement to quarantine or isolate upon return – close attention should be paid to the current guidance relating to travel to England from another country during coronavirus (COVID-19). 	Travel to England from another country during coronavirus (COVID-19) Booking and staying in a quarantine hotel if you've been in a red list country
<u>WELFARE FACILITIES - SPECIFIC CONTROL MEASURES</u>			
Please find below a breakdown of the safety measures King James's School has put in place, in response to COVID-19, in relation to welfare facilities and personal hygiene:			
Contracting COVID-19 through transfer of virus on contaminated surfaces or droplets or aerosols.	Employees Pupils Visitors	Hand sanitisation: <ul style="list-style-type: none"> Handwashing signage/posters are displayed in key areas around site. Mobile auto dispensers containing antibacterial ('No-Germs') foam gel shall be positioned at each main external school entrance/exit, along with several key areas within school. All individuals shall be expected to disinfect their hands on arrival and departure from the building - relevant signage shall be displayed. Fixed wall dispenser units containing hand sanitiser gel, along with a supply of pump bottle sanitisers, are also located at all key areas of the school buildings to ensure ease of access and availability. 	All employees and pupils <u>must</u> adhere to the COVID-19 safety control measures contained within this Risk Assessment, plus, any additional precautionary procedures put in place.

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		<p>Toilets/hand washing:</p> <ul style="list-style-type: none"> • Individuals are encouraged to thoroughly wash hands regularly with soap and water for a minimum of 20 seconds (or use a hand sanitiser) – this includes when arriving home or into school, after blowing their nose, sneezing or coughing, eating or handling food. • Employees/pupils shall be designated specific toilets and hand wash facilities and <u>must</u> socially distance whilst using these, adhering to the maximum capacity COVID-19 signage. • Hand soap shall be provided at all sinks and stock maintained – NHS hand wash guidance displayed. • Reminders shall be displayed to avoid touching eyes, nose, and mouth with unwashed hands. <p>'Catch-it, bin it, kill it!'</p> <ul style="list-style-type: none"> • Reminders are displayed around the school of good hygiene procedures; to cover a cough or sneeze with a tissue, throw the tissue in a bin and then wash hands (20 seconds minimum). • An increased number of lidded pedal bins have been provided around the school that will be emptied regularly throughout the day. 	
WELLBEING			
King James's Schools pupils' and employees' health and wellbeing are our utmost priority. The following procedures have therefore been adopted to provide additional support:			
Stress / Anxiety / Low Mood	Employees	<p>Employees:</p> <ul style="list-style-type: none"> • Children and young people previously considered CEV should attend their school and should follow the same COVID-19 guidance as the rest of the population. In some circumstances, personal advice from their specialist or clinician on additional precautions to take will be included in a personal Risk Assessment which are reviewed regularly. • Pregnant women should follow the latest government guidance and avoid anyone who has symptoms of coronavirus and be particularly attentive to social distancing. An individual covid risk assessment should be completed and regularly reviewed in addition to the New and Expectant Mother (NEM) workplace risk assessment. • Employees previously considered to be clinically extremely vulnerable (CEV) are recommended to pay close attention to the following guidance for government updates: Guidance for people previously considered clinically extremely vulnerable from COVID-19 and to their individual risk assessment produced by the school, which is supported by advice from Occupational Health. 	<p>All persons over the age of 5 year are entitled to a free COVID-19 test (see section 'Presenting with Coronavirus Symptoms').</p> <p>MindED Learning platform for professionals - materials on peer support, stress, fear and trauma, and bereavement.</p> <p>MindED Coronavirus (COVID-19) staff resilience tips - advice and tips for frontline staff.</p>

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		<ul style="list-style-type: none"> • Clear signage is displayed on entrances to the building, 'DO NOT ENTER IF YOU HAVE (SYMPTOMS OF CORONAVIRUS).' • Continuation of social distancing should be considered where possible to include teaching from marked areas in forward facing classrooms. • In response to concerns around the new Omicron variant, wearing of face coverings (unless exempt) is currently recommended. • Anyone becoming unwell with COVID-19 symptoms whilst in school will be sent home and advised to follow the current government guidance. • COVID-19 LFD testing is available for all employees and is strongly recommended by the school. • PPE shall be made available for relevant employees (Cleaners, Site Team and First Aiders). • A weekly briefing will continue to be delivered and hosted by the Headteacher and other members of Senior Leadership to provide ongoing clarity and unity. • First aid provision will be available on site at all times. • Employees have access to the Employee Assistance Programme and counselling on a self-referral basis. • Line Managers will maintain regular contact with their team members, both on site and if working from home (self-isolating), and will operate an 'open door policy' for anyone needing additional support. • Up-to-date corporate communications are followed as per Public Health England (PHE) advice. • Discussions with Line Managers are encouraged. • Staff are encouraged to give consideration to stress and anxiety increasing susceptibility to infection e.g. lack of sleep, becoming run down, etc. • Employees are encouraged to take advantage of support networks and services available including their Line Manager, Human Resources and colleagues. • Employees are advised of the Employee Assistance Programme and counselling – accessed on a self-referral basis. • Well ventilated rooms (with fresh air where possible), regular exposure to natural sunlight, and if possible, time spent outside are recommended. • Human Resources implement weekly welfare calls to staff in self-isolation. • Periodic walks or exercise outdoors are encouraged. • Regular contact with family and friends is recommended whilst adhering to current guidance. 	<p>Read about the: extra mental health support for pupils and teachers and Wellbeing for education recovery: grant determination letter 2021/22</p> <p>Education Support provides a free helpline for school staff and targeted support for mental health and wellbeing.</p>

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<p>Stress / Anxiety / Low Mood</p> <p>Safeguarding</p>	<p>Pupils</p> <p>Parents/ Carers</p>	<p>Pupils:</p> <ul style="list-style-type: none"> • Where possible, pastoral and extra-curricular activities shall be used to: <ul style="list-style-type: none"> ▪ support the rebuilding of friendships and social engagement ▪ address and equip pupils to respond to issues linked to coronavirus (COVID-19) ▪ support pupils with approaches to improving their physical and mental wellbeing • Non-contact temperature checking equipment is available in school for temperature monitoring purposes if required. • First aid provision will be available on site at all times. • 'Year Teams' will maintain regular contact with their pupils, both on site and working from home, and will operate an 'open door policy' for anyone needing additional support. • Up-to-date corporate communications are followed as per Public Health England (PHE) advice. • A direct means of communication is in place throughout the day (via the online home-learning platform) between staff and pupils in self-isolation, along with a combination of live and interactive lessons and direct communication to parents/carers relating to concerns and praise. • Discussions with 'Year Team' staff are encouraged; relating to feelings around remote learning and/or return to school. • Pupils and their parents/carers are encouraged to give consideration to stress and anxiety increasing susceptibility to infection e.g. lack of sleep, becoming run down etc. • Well ventilated rooms (with fresh air where possible), regular exposure to natural sunlight, and if possible, time spent outside are recommended. • Pastoral teams implement regular welfare calls to pupils in self-isolation and/or requiring specific support. • Periodic walks or exercise outdoors are encouraged, whilst ensuring to maintain social distancing from others at all times. • Regular contact with extended family and friends is recommended whilst adhering to current guidance. • The school will support Catch Up, National Tutoring Programme, Summer School and counselling where relevant, to support education recovery. 	<p>Should the School be affected by either Local Area Lockdown or pupils required to self-isolate - employees are encouraged to take advantage of the following DfE guidance:</p> <p>Read about the: extra mental health support for pupils and teachers</p> <p>Supporting Wellbeing - to assist with pupils' wellbeing and effective provision of pastoral care during remote education: Supporting Wellbeing</p> <p>MindED learning platform for professionals - materials on peer support, stress, fear and trauma, and bereavement.</p> <p>Teaching about mental wellbeing – training module to help improve teacher confidence in talking and teaching about mental health and wellbeing in the classroom.</p> <p>Whole School SEND Resource page</p> <p>SEND Gateway: Handbook - to support teachers to take a whole school approach to supporting pupils following a traumatic event.</p>

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			Safeguarding Procedures – when teaching remotely: Safeguarding and remote education during coronavirus (COVID-19)
CORONAVIRUS (COVID-19) TESTING			
Possible/ Confirmed Covid-19 Viral Infection	Employees Pupils Families	<p>LATERAL FLOW DEVICE (LFD) <u>ASYMPTOMATIC</u> TESTING</p> <ul style="list-style-type: none"> • The school shall encourage and engage in voluntary asymptomatic home testing for all staff and pupils. • The school's Asymptomatic Testing Site (ATS) offered one test in-school to all students on their return to school in January 2022, in accordance with recent guidance. • Rapid testing remains a vital part of the national plan to suppress this virus. The school shall follow the government guidance set out for their setting: Coronavirus (COVID-19) asymptomatic testing in schools and colleges. • Tests should be undertaken 3-5 days apart (ideally Sun pm/Mon am and Wed pm/Thu am). • Testing is voluntary and requires consent (from parent/carer for under 16's). • A small assisted Asymptomatic Testing Site (ATS) is maintained in school to offer testing to pupils who are unable or unwilling to test themselves at home. • Temporary suspension. Anyone who tests POSITIVE on an LFD asymptomatic test must self-isolate, and should undertake a confirmatory PCR test preferably within two days. If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual does not have COVID-19 symptoms. From 11 January in England, people who are asymptomatic and receive a positive LFD result will be required to self-isolate immediately and will not be expected to take a confirmatory PCR test. The government has said this is a 'temporary measure'. Under this new approach, anyone who receives a positive LFD test result should report their result on GOV.UK. There are some exclusions around Test and Trace Support Payments, surveillance programmes and people in England who are at particular risk of becoming seriously ill from COVID-19 have been identified by the NHS as being potentially eligible for new treatments. 	Reference should be made to: 'LFD Home Testing – COVID-19 Risk Assessment' (KJS) KJS Website: COVID-19 KJS Website: LATERAL FLOW COVID HOME TESTING

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		<ul style="list-style-type: none"> • Adults who are fully vaccinated and all children and young people aged between 5 and 18 years and 6 months identified as a contact of someone with COVID-19 are strongly advised to take an LFD test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result <ul style="list-style-type: none"> ▪ Daily testing of close contacts applies to all contacts who are ▪ fully vaccinated adults – people who have had 2 doses of an approved vaccine ▪ all children and young people aged 5 to 18 years and 6 months, regardless of their vaccination status ▪ people who are not able to get vaccinated for medical reasons ▪ people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine • Pupils with SEND identified as close contacts should be supported by their school and their families to agree the most appropriate route for testing including, where appropriate, additional support to assist swabbing. • 18-year-olds are treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact. • If a parent or carer insists on a pupil attending school, we reserve the right to refuse the pupil if, in our reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. • The NHS COVID Pass is not used as a condition of entry for education or related activities such as exams, teaching, extra-curricular activities or any other day-to-day activities that are part of education or training. • Whilst awaiting the confirmatory PCR result, the individual should continue to self-isolate. • Individuals may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart. This also applies to children under 5, with LFD testing at parental or guardian discretion. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result and return to your education or childcare setting from day 7 	

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		<ul style="list-style-type: none"> • Anyone who is unable to take LFD tests will need to complete the full 10 day period of self-isolation • If you are a close Contact of a positive case, we would strongly recommend taking an LFD test every day for 7 days and continue to attend school as normal, unless your son/daughter receives a positive test result. <p>POLYMERISE CHAIN REACTIONS (PCR) ARE TO BE USED: FOR <u>SYMPTOMATIC</u> TESTING, OR, AS ADVISED BY <u>NHS TEST AND TRACE</u></p> <ul style="list-style-type: none"> • Suspended - Anyone who displays symptoms of coronavirus (COVID-19), or receives a positive result on their LFD test, must self-isolate and should take a PCR test within two days. 11 January in England, people who are asymptomatic and receive a positive LFD results will be required to self-isolate immediately and will not be expected to take a confirmatory PCR test. However, someone showing symptoms of COVID-19 should arrange a PCR test asap (no initial LFD test is required). • Tests for symptomatic illness can be booked online through the NHS testing and tracing for coronavirus (COVID-19) website, or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing. • All children and young people can be tested if they have symptoms. This includes children under 5, but children aged 11 and under will need to be helped by their parents or carers if using a home testing kit. <p>SELF-ISOLATION GUIDANCE</p> <ul style="list-style-type: none"> • The self-isolation advice for people with coronavirus (COVID-19) has changed. It is now possible to end self-isolation after 7 days, following 2 negative LFD tests taken 24 hours apart. The first LFD test should not be taken before the sixth day. The household (including any siblings) should follow the UKHSA stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection • Since 16 August 2021, all children/young people under the age of 18 years old, and adults (18+ years) who have been fully vaccinated, are no longer required to self-isolate unless they: <ul style="list-style-type: none"> ▪ have developed COVID-19 symptoms and are awaiting the result of their PCR test 	<p>Contact the appropriate school absence email address and self-isolate as per current government guidance:</p> <p>Staff Absence: 01423 798708 Student Absence: 01423 798728</p>

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		<ul style="list-style-type: none"> ▪ SUSPENDED have received a positive LFD result and are awaiting the result of their confirmatory PCR test ▪ have received a positive PCR test result (Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection) ▪ are a close contact of someone who has been identified as a suspected or confirmed case of the Omicron variant of COVID-19 (updated 30 November 2021). ▪ If you are a close contact of a positive cases, we would strongly recommend taking an LFD test every day for 7 days and continue to attend school as normal, unless your sone daughter receives a positive test result <ul style="list-style-type: none"> • If they are contacted by NHS Test and Trace as a named close contact, they will also be advised to undertake a PCR test but do not need to self-isolate unless the result is positive. • 18 year olds will be treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to become fully vaccinated. • Adults (18+ years) who opt out of the vaccination programme will be advised by NHS Test and Trace to self-isolate commencing the day of symptoms start/positive asymptomatic test result/close contact, plus 10 full days. <p>The school continues to hold a legal duty of care for its pupils and employees, to ensure that the environment is safe for all those who visit or attend. The school reserves the right to request that a close contact return home and arrange a PCR test if felt that there is sufficient reason to consider them at high risk of having contracted the virus.</p> <p>If a pupil is awaiting collection from school to return home and self-isolate:</p> <ul style="list-style-type: none"> • They shall be moved to a room where they can be isolated behind a closed door, depending on the age and needs of the pupil, with appropriate adult supervision if required. • A window shall be opened for fresh air ventilation if it is safe to do so. <ul style="list-style-type: none"> ▪ If it is not possible to isolate them, pupils shall be moved to an area which is at least 2 metres away from other people. • If the pupil needs to go to the toilet whilst waiting to be collected, they shall use a separate toilet if possible- the toilet shall be cleaned and disinfected using standard cleaning products before being used by anyone else. 	

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		<ul style="list-style-type: none"> Personal protective equipment (PPE) shall be worn by staff caring for the pupil while they await collection if a distance of 2 metres cannot be maintained (such as a child/young person with complex needs). 	
ENHANCED CLEANING REGIME			
Site Cleaning	Employees Pupils Visitors	<ul style="list-style-type: none"> Increased staffing levels and hours are continually reviewed as required to ensure thorough cleaning requirements can be fulfilled. A thorough checklist of all areas cleaned is maintained. A role specific Risk Assessment has been produced (<i>'Cleaning Risk Assessment (during COVID-19 Pandemic')</i>) to include extensive cleaning of contact surfaces and cleaning of suspected COVID-19 contamination. PPE has been made available for <u>all</u> relevant employees (Cleaners, Site Team and First Aiders). Stocks of cleaning chemicals, liquid soap, sanitiser, paper towels, tissues, toilet roll, bin bags etc. should regularly checked and additional supplies procured as necessary. 	

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Risk Rating with control measures:	MEDIUM
<p>The level of risk for this activity/situation with standard operating measures is high.</p> <p>In line with the Local Authority assessment, the overall risk level assigned after the implementation of control and action plan measures taken as a result of this risk assessment is medium.</p> <p>The risk level is deemed to be as low as is reasonably practicable and therefore wider opening activity is still acceptable with this level of risk.</p>	

Review Dates

Scheduled date of next review:	Completed (date):	Amendments since last review (if applicable)	Signature of Manager / Assessor:
07/09/2020	05/09/2020	<p>Following consultation:</p> <ul style="list-style-type: none"> • Inclusion of NHS Test and Trace early outbreak guidance. • Face coverings now encouraged in circulation areas (outside of classrooms). • Use of face shield/covering guidance included. • WHO guidance on 'How and When to Wear Masks.' • Reception sign in/out procedure. • Reception procedure for collection of pupil belongings. • Clarification on social distancing for Duty Staff. • Clarification on social distancing approach when entering the one-way system (from a classroom). • Expansion of Library general control measures. • Removed 7 days isolation and added link to self-isolation current guidance. • Alcohol-free antibacterial gel in Science and Food/Catering rooms. 	<p>Justin Waters Director of Business Services</p>

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Scheduled date of next review:	Completed (date):	Amendments since last review (if applicable)	Signature of Manager / Assessor:
01/10/2020 (or as required)	25/09/2020	<ul style="list-style-type: none"> Update from 'Physical contact must be avoided at all times.' to 'Every effort must be made to avoid physical contact between people.' Update from 'NHS Doffing guidance' to 'Public Health England <i>Guide to donning and doffing: Droplet Precautions</i>'. Library – pupils to provide own headphones/earphones. 'Pupils shall clean their own equipment and work areas...' removed due to enhancement of cleaning regime and regular hand sanitisation. Public Health England 'Stay at Home' guidance link updated to <i>Easy Read</i> document Update to wording relating to social distancing of pupils - 'encouraged' outside of the classroom and 'enforced' if for more than 15 minutes as per guidance. Covering of exercise books in sticky back plastic recommended for ease of cleaning. 	Justin Waters Director of Business Services
02/11/2020	29/10/2020	<ul style="list-style-type: none"> Inclusion of new Local COVID Alert Levels (3 tier lockdown). Introduction of Mandatory use of Face Coverings in corridors (and other circulation areas), social spaces and toilets. Essential visitor requirement to support NHS Test & Trace. Details added on teaching zone and pupil seating floor markers to ensure social distancing in classrooms. Seating Plans to be stored centrally on Bromcom, accurate and adhered to (only updated on a Monday for implementation the same week). Outdoor PE now may include limited contact sport. 	Justin Waters Director of Business Services
01/12/2020	30/11/2020	<ul style="list-style-type: none"> Updated link to tier guidance. Updated link to Social Distancing guidance. Updated link to Clinically Extremely Vulnerable guidance. Music - Updated reference to new guidance plus new link. Wear a face covering... 'unless exempt for medical reasons'. 	Justin Waters Director of Business Services

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Scheduled date of next review:	Completed (date):	Amendments since last review (if applicable)	Signature of Manager / Assessor:
04/01/2021	04/03/2021 (delayed due to implementing replacement RA during Lockdown)	<ul style="list-style-type: none"> • Link to new COVID-19 Response – Spring 2021 guidance • Link to new pregnancy CV guidance • Updated links to various other guidance • Introduction of facemasks in classrooms until Easter (if/where social distancing cannot be maintained). • Amendment to close contact being 15 minutes over the course of a day (not single occasion). • Updated to subjects Drama, Music and PE. • Additional guidance added to Wellbeing section • Additional guidance added to Covid-19 symptoms, testing and self-isolation section. 	Justin Waters Director of Business Services
12/04/2021	08/04/2021	<ul style="list-style-type: none"> • Updated reference to Roadmap 'Step 2'. • CEV may now return to a Covid-safe workplace. • Updated guidance for women 28 weeks pregnant and beyond. • Extension to use of face coverings in classrooms up to no sooner than 17 May. • Return of peripatetic music teachers. • Clarification of social distancing in classrooms for all staff. • Additional section for Educational Visits. • Additional risk mitigation for TAs in classrooms. • Adaptation to wording relating to space for high energy activities. • Adaptations to enable some Food practical activities in school. • Update to LFD section – now refers to home testing. 	Justin Waters Director of Business Services

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Scheduled date of next review:	Completed (date):	Amendments since last review (if applicable)	Signature of Manager / Assessor:
17/05/2021	13/05/2021	<ul style="list-style-type: none"> Updated reference to Roadmap 'Step 3'. Update on face coverings in classrooms. Update on face coverings in indoor circulation areas. Removal of food technology practical split across classrooms. Update on indoor and outdoor live performances. Domestic residential visits may now resume. Update on extra-curricular numbers for indoor activities. New section on 'Travelling to the UK from Abroad'. 	Justin Waters Director of Business Services
31/07/2021	25/07/2021	<ul style="list-style-type: none"> Rewrite in line with Step 4 of the Road Map. 	Justin Waters Director of Business Services
As required	20/09/2021	<ul style="list-style-type: none"> The school reserves the right to reintroduce 'bubbles' and/or face coverings as part of the school's Outbreak Management Plan. The school reserves the right to request face coverings for large gatherings where a person may encounter people they would not normally meet. In line with current general recommendation. 	Justin Waters Director of Business Services
As required	30/11/2021	<ul style="list-style-type: none"> Guidance updates and new links Reintroduction of face coverings (unless exempt) in communal areas due to concerns around the new Omicron variant Reference to CEV now updated to 'people previously considered CEV' Update to 'Stay at Home' guidance relating to variation for Omicron close contacts 	Justin Waters Director of Business Services

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Scheduled date of next review:	Completed (date):	Amendments since last review (if applicable)	Signature of Manager / Assessor:
11/01/2022	06/01/2022	<ul style="list-style-type: none"> In response to concerns around the new Omicron variant, wearing of face coverings (unless exempt) is currently recommended Guidance updates and new links Plan B measures PCR suspension for LFT test Reduction to 7 days isolation for positive testing after 2 negative tests Isolation changes Face covering recommendation inside school CO2 monitor clarification. 	Justin Waters
As required			

POTENTIAL OUTCOME		LIKELIHOOD		POTENTIAL OUTCOME					
Catastrophic	Fatal injury/permanent disability	Highly likely	More likely to occur	Catastrophic					
Major	RIDDOR reportable Specified Injury/Disease/Dangerous Occurrence	Likely		Major					
Moderate	RIDDOR reportable over 7 day injury	Possible		Moderate					
Minor	Minor injury (requiring first aid)	Unlikely		Minor					
Insignificant	Minor injury	Remote	Less likely to occur	Insignificant					
					Remote	Unlikely	Possible	Likely	Highly Likely

LIKELIHOOD