



KING JAMES'S SCHOOL

KNARESBOROUGH

May 2023

Dear Year 6 Parent/Carer

TRANSITION TIMELINE 2023

We are delighted to welcome you and your child to the King James's School community. We are very much looking forward to meeting our new cohort of Year 7's and introducing them to our school and all it has to offer. The next few months will be the beginning of an exciting new journey.

Below is a timeline of our planned transition process. We will continue to communicate and update you through our Transition Page on the King James's website and through emails.

Timeline of Transition Events

Monday 22nd May 2023: Primary School Visits

These will start to take place week beginning **22nd May** and will involve Mr Keogh (Learning Manager) and Mrs Holdsworth (Assistant Headteacher) meeting and speaking to your child in their own environment. This is a crucial part of the process as we get to meet our students in their own surroundings and speak to their Year 6 teachers.

Friday 26th May 2023: Transition Plan

Students and parents will be able to access a welcome video from Mr P Keogh (Head of Year 7) and Mrs L Holdsworth (Assistant Headteacher & Director of Key Stage 3) from Friday 26th May. We will speak to the Year 6 students about their transition journey before starting at King James's School in September. This will include making students aware of the different activities involved after half term and build their understanding and confidence in how we aim to get them ready for their transition into secondary school. We will ask our feeder schools to show this to students in school but if this isn't possible a recording of this assembly will be placed on the transition page of the school website for parents and students to view at home.

Monday 19th June 2023: Website activities and communication

From the week beginning 19th June, the transition page on our website will be available and updated regularly. Our aim is to make our Year 6 cohort familiar with our school values of Ready, Respectful and Engaged, and enable them to feel part of our community even before they start attending our school. We will post useful information, advice and activities to help familiarise and prepare them and you for their next steps.

Monday 26th June 2023: Transition Day Information

A letter will be available on our transition page with details of the transition days start and finish times, where to drop off and what they need to wear. Students will also be able access a video from Mr Keogh where he will talk through these days and where to meet him.

Wednesday 5th & Thursday 6th July 2023: Transition Days

These will involve a programme of activities involving some lessons, meeting their tutor and tutor group as well as familiarising themselves with the school site. There will also be an information booklet containing key information to help support you and your child's transition into life at King James's School made available on the school website.

Thursday 6th July 2023: Transition Parents' Evening (Parents only)

After your child's Transition Days, during the evening, you will have the opportunity to meet your child's Form Tutor and ask them any questions. This evening is just for parents. However, if you do have any childcare issues then please feel free to bring them along.

Wednesday 19th July: Final Communication

We will communicate details on what they can expect for their first day at school on Tuesday 5th September.

Tuesday 5th September 2023: First day at KJS

Your child will experience a gradual integration into school life, as only Year 7s are in school on this day. During the first week they will have extended tutor times to help them develop good habits and routines, form strong relationships and feel confident and happy in their surroundings.

Week beginning 11th September 2023: Parents Support Evening

This evening provides parents with the opportunity to meet Mr Keogh, and your child's Pastoral Officer and Mrs Holdsworth who will take you through the school's values and the importance of working together.

Wednesday 4th October 2023: Pastoral Evening

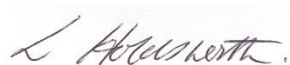
This evening will provide parents/carers the opportunity to meet their child's Form Tutor on a one-to-one basis and discuss how they have settled into school during their first half term.

**Students with additional SEND needs and/or students identified by their primary schools may be invited to attend King James's school on additional days. They will be contacted separately.*

If you have any queries about any aspect of the transition process you can contact school via our dedicated email address yr6transition@king-james.co.uk.

We are delighted you have chosen to come to King James's School, and we are looking forward to getting to know both you and your child.

Yours sincerely



Mrs L Holdsworth
Assistant Headteacher
Director of Key Stage 3



Mr P Keogh
Learning Manager Year 7