

February 2024

Dear Parent/Carer

YEAR 11 END OF YEAR FINAL ARRANGEMENTS

As we approach the final stages of Year 11 students' pre-16 education, I would like to inform you of attendance arrangements, school's expectations for the upcoming exam period and forthcoming key dates.

The final day of the full Year 11 timetable will be Tuesday 7th May.

Prior to the end of the Year 11 timetable

Up to Tuesday 7th May lessons will continue as usual with the focus on revision and exam preparation. The written exams begin on Thursday 9th May, however there may be some practical and language speaking examinations prior to this date.

Expectations of students during the exam season will be:

- a. 100% attendance until Thursday 9th May 3.15pm
- b. Full uniform when in school at all times, including exams.
- c. Excellent behaviour and engagement.
- d. Students have read and adhere to the exam rules and regulations.
- e. Bring the correct equipment for each exam.

Key Dates	
Tuesday 7 th May	Last day of timetable lessons
	Final Tutor Time: P1&2 signing shirts and Yearbooks.
Wednesday 8th May	Recognition of Achievement: P3 Final Assembly - leave school approximately 12pm. Exam study period begins.
Thursday 9th May	GCSE examination hall exams begin
Wednesday 19th June	Final GCSE Examination (26 th June - National Contingency Day)
Thursday 27th June	Year 11 Prom
Thursday 22 nd August	GCSE Results Day

From Thursday 9th May, it is not compulsory for the students to be in school other than for exams or attending specific subject lessons. During the weeks prior to May/June half term, teaching staff will be based in their classroom during the normal timetabled time. Students can access these lessons for subject specific revision and queries. We strongly recommend using this facility, since it maintains structure to the student's study habits. Any time in school premises requires full uniform. Once a subject has completed all its examinations those lessons will end. Alternatively, some students may feel they would benefit from remote revision at home during the study period.

Revision

Every subject has a revision programme for students to follow. This will help them to plan and timetable their revision. These can be found on the website via this link https://www.king-james.co.uk/year-11-revision/. Students will also be revising in form time, so they need to bring revision materials with them. It is important students know how to revise effectively. They will work with their form tutors on the best way to revise.

There will be limited study areas available throughout the day during the examination period if your child lives a long way from school and requires only a quiet space during the examination period. Please contact school in advance and we will look at availability.

Should you wish to discuss the end of year arrangements further, please do not hesitate to contact us at school.

Yours sincerely

Ms L Baker

Assistant Headteacher

Key Stage 4

Mr S Giles

Assistant Headteacher

Curriculum