



# KING JAMES'S SCHOOL

## KNARESBOROUGH

May 2024

Dear Year 6 Parent/Carer

### TRANSITION TIMELINE 2024

We are delighted to welcome you and your child to the King James's School community. We are very much looking forward to meeting our new cohort of Year 7's and introducing them to our school and all it has to offer. The next few months will be the beginning of an exciting new journey.

Below is a timeline of our planned transition process. We will continue to communicate and update you through our Transition Page on the King James's website and through emails.

#### Timeline of Transition Events

##### Monday 13<sup>th</sup> May – Friday 14<sup>th</sup> June: Primary School Visits

These will start to take place week beginning 13<sup>th</sup> May and will involve the Year 7 Team meeting and speaking to your child in their own environment. This is a crucial part of the process as we get to meet our students in their own surroundings and speak to their Year 6 teachers.

##### Friday 24<sup>th</sup> May 2024: Transition Plan communicated

Students and parents will be able to access a welcome video from the Year 7 Team. We will speak to the Year 6 students about their transition journey before starting at King James's School in September. This will include making students aware of the different activities involved after half term and build their understanding and confidence in how we aim to get them ready for their transition into secondary school. We will ask our feeder schools to show this to students in school but if this isn't possible a recording of this will be available on the transition page of the school website for parents and students to view at home.

##### Monday 17<sup>th</sup> June 2024: Website activities and communication

Weekly updates will be available on the transition page on our website. Our aim is to make our Year 6 cohort familiar with our school values of Ready, Respectful and Engaged, and enable them to feel part of our community even before they start attending our school. We will post useful information, advice and activities to help familiarise and prepare them and you for their next steps.

##### Monday 24<sup>th</sup> June 2024: Transition Day Information

A letter will be sent with details of the transition days start and finish times, where to drop off and what they need to wear. Students will also be able access a video where they will talk through these days explain what the format will be and what to expect. Some students with additional needs will be invited to attend extra sessions prior to the two main Transition Days, so they have the opportunity to meet staff from the Learning Support Department. Also, students transitioning from schools with only either 1, 2 or 3 students will be invited to a small school day on Thursday 27<sup>th</sup> June, so they have the opportunity to meet other students in the same situation.

### Wednesday 3rd & Thursday 4<sup>th</sup> July 2024: Transition Days

These will involve a programme of activities involving some lessons, meeting their tutor and tutor group as well as familiarising themselves with the school site. They will also meet key members of staff.

### Thursday 4<sup>th</sup> July 2024: Transition Parents' Evening (Parents only)

After your child's Transition Days, during the evening, you will have the opportunity to meet your child's Form Tutor and ask them any questions. The School Nurse and SENCo team will also be present. This evening is just for parents. However, if you do have any childcare issues then please feel free to bring them along.

### Wednesday 17<sup>th</sup> July 2024: Final Communication

We will communicate details on what they can expect for their first day at school on Tuesday 3rd September.

### Tuesday 3rd September 2024: First day at KJS

Your child will experience a gradual integration into school life, as only Year 7s are in school on this day. During the first week they will have extended tutor times to help them develop good habits and routines, form strong relationships and feel confident and happy in their surroundings.

### Week beginning 9<sup>th</sup> September 2024: Parents Support Evening

This evening provides parents with the opportunity to meet the Year 7 Pastoral Team who will take you through our school values and the importance of working together.

### October 2024: Pastoral Evening

This evening will provide parents/carers the opportunity to meet their child's Form Tutor on a one-to-one basis and discuss how they have settled into school during their first half term.

If you have any queries about any aspect of the transition process you can contact school via our dedicated email address [yr6transition@king-james.co.uk](mailto:yr6transition@king-james.co.uk).

We are delighted you have chosen to come to King James's School, and we are looking forward to getting to know both you and your child.

Yours sincerely



**Mrs L Holdsworth**  
Assistant Headteacher