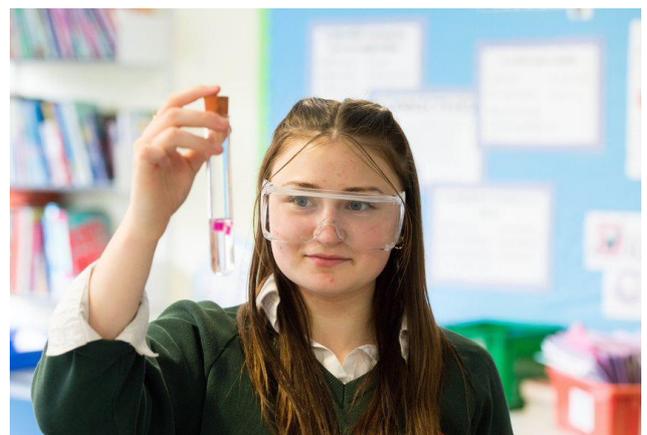




KING JAMES'S SCHOOL  
KNARESBOROUGH

# Candidate Information



# Note from the Headteacher

Thank you for your interest in working at King James's School.

At King James's School, our core values—Ready, Respectful, and Engaged—are at the heart of everything we do, shaping the attitudes and behaviours of our students and staff alike. Guided by our vision “To set no limits on what we can achieve,” we foster a culture of high aspiration and continuous growth. As a school grounded in unconditional positive regard, we believe that strong, respectful relationships form the foundation of effective learning and personal development. Our relationship-based approach ensures every student feels valued, supported, and empowered to thrive, while our staff are committed to nurturing an inclusive and inspiring environment where everyone can succeed.

We have plenty of skills and qualities that we consider important, but we don't pretend to know all the answers and value opinions from those who bring a fresh pair of eyes. We believe we have a lot to offer to prospective candidates.

First and foremost, the students here are great to work with. We are highly inclusive and we have a strong reputation for delivering outstanding care and outcomes for students with SEND, alongside an enviable output to top university courses from our high-performing A level students. Our A level results place us in the top 20% of providers nationally consistently, year on year.

The local community is very supportive of the school; the catchment area is well defined, and we have excellent relationships with the local parents and carers who choose to send their children here. We are regularly over-subscribed.

The extra-curricular life of the school is rich. Most staff who work here involve themselves in it; there really is a vibrancy here that is difficult to match. We have a committed staff (teaching and non-teaching) who go the extra mile. Almost without exception, our staff go above and beyond the core delivery to enhance the enrichment opportunities for the students.

The ethos here is one of the strengths. Even though we have a charter going back to 1616 we are a very forward-facing school with an open and friendly ethos.

We are demanding of our staff, teaching and associate staff. We believe that our community deserves an outstanding school and we strive to be outward facing, never resting on our laurels and always seeking further improvement. We expect students and staff to embrace challenges and to see resilience and hard work as the route to success. At the same time, we have a very strong commitment to the development and training of all staff, teaching and non-teaching. This is a school in which the opportunities for your personal development are rich.

We believe in collaborative working with other schools. We are proud of the relationships that we have fostered, including taking the lead role within the White Rose Alliance for School Direct and as a member of Red Kite Alliance. We benefit from work across the Federation with Boroughbridge High School.

Thank you for considering King James's School and we look forward to receiving your application.

**Miriam Oakley**  
Headteacher



KING JAMES'S SCHOOL  
KNARESBOROUGH

# Second In Department for English

September 2026 start  
Permanent. Full time.

MPS or UPS with TLR2c (currently £8,611)

Do you have the drive, determination and desire to support with the leadership of our English department? Are you someone who is ready and willing to take the next step in their career?

We are seeking applications for an enthusiastic, imaginative and energetic Teacher of English to take the role of second in department in our highly successful and supportive team. You will be required to teach across all Key Stages.

King James's School is a large 11-18 comprehensive school proud to offer a diverse and rich curriculum and is committed to high quality professional development and career opportunities for all staff. We run a School Direct secondary programme to train the next generation of teachers.

You will be able to motivate and enthuse others to fulfil their potential; lead by example both within the classroom and in the wider leadership role; communicate effectively with all stakeholders including staff, students, parents and governors and evaluate and implement strategies to impact positively on pupil progress.

The experienced English team is high performing and teaches through to Key Stage 5. At GCSE we use AQA for both Language & Literature, which we co-teach. For A level we use AQA (Language), Media (OCR) and Edexcel (Literature).

The school is committed to safeguarding and promoting the welfare of young people and expects all members of staff to share this commitment. This position is subject to an enhanced DBS check and approved references.

Full post details and an application form are available via our website. Completed applications must be submitted via email to [recruitment@king-james.co.uk](mailto:recruitment@king-james.co.uk) and received by **Wednesday 15th April 2026 08.00am**.

**Interviews to be held on Friday 24<sup>th</sup> April 2026**

*Please note that CVs will not be accepted.*



# Information on the English Department

Welcome to the English Department!

I am delighted to be Head of Faculty for a highly successful and experienced team which is progressing from strength to strength. Developing an ambitious and engaging curriculum is at the heart of our teaching practice, and one I take very seriously. We have recently undergone a process of revamping our Key Stage 4 curriculum which we are incredibly proud of.

Having worked here since 2018, I can honestly say we have tremendous students who are a pleasure to teach! It is a comprehensive school with pupils from all backgrounds and our classes are filled with well-motivated students willing to improve their English skills and contribute to their school community.

I am proud to lead a genuinely lovely, highly experienced team of staff with a range of specialisms, including English Language, English Literature, Media, Drama and American Literature. We work as a team – embedding the strongest ideas into our practice and sharing leadership responsibilities. We are fortunate to have members of staff who hold TLRs for A level Literature, Language and Media as well as a Second in Department with responsibility for Key Stage 3. We also have a lead practitioner in the department who plays an integral role in improving teaching and learning.

We have detailed and engaging schemes of work at all Key Stages, which we update regularly to embed the latest teaching & learning principles. We focus on developing a wide reading diet for students through diverse and challenging texts, including graphic novels, poetry, prose, drama, media-texts and non-fiction.

We continue to develop outcomes by embedding the most effective teaching practices, which raise the bar for students, and have recently redeveloped the teaching model at GCSE to co-teach Language and Literature around the conceptual theme of 'power'. There is still work to do in improving GCSE outcomes and this is a challenge I am excited to lead on, in order to better prepare all students for their next steps in learning.

We hope to appoint an outstanding candidate who is willing to teach across all key stages and support their colleagues within a wider departmental role, enhancing the student experience at King James' School. You will be well supported in this unique and collegial department, where we all look after one another and strive for the best possible outcomes for all students.

I look forward to reading your application and wish you the best of luck.

Yours faithfully,

Dominic Frey  
Head of English

# How to Apply

Please complete the King James's School teaching application form.

Please use the section "Experience & Qualities relevant to the Post" on the application form to demonstrate how you can meet the criteria given in the advert.

Please note CVs will not be accepted. Please do not enclose a covering letter as this will not form part of your application.

We are committed to safeguarding and promoting the welfare of young people and expect all members of staff to share this commitment.

An Enhanced DBS disclosure is required for this post through North Yorkshire County Council. This will be arranged for the successful applicant.

Your completed application form must be submitted via email to [recruitment@king-james.co.uk](mailto:recruitment@king-james.co.uk) and received by **Wednesday 15th April 08.00am**.

Thank you for your interest in this post. If you have not heard from us within 21 days of the closing date, please assume your application has been unsuccessful and, in that event, may we wish you well in your search for a suitable position.

## JOB DESCRIPTION

All job descriptions will be reviewed annually & set in the context of the school's aims & current development plan

### (2<sup>ND</sup> IN DEPARTMENT)

To be accountable for students' attainment and achievement. To ensure all students make progress by promoting, monitoring and supporting the overall learning and personal development of students. To uphold the aims, policies, procedures and ethos of the school.

<i>Line Manager:</i>	Head of Department
<i>Responsible to:</i>	<ul style="list-style-type: none"> <li>• Performance Manager</li> <li>• Head of Department</li> <li>• Head of Year</li> </ul>

<i>Salary Grade :</i>	Main Pay Scale Upper Pay Scale (plus TLR2c)
<i>Full Time/FTE :</i>	Full Time

### Professional Responsibilities

#### ALL TEACHING STAFF

1.	Work within the School Teachers Pay and Conditions Document.
2.	Promote the school's stated ethos
3.	Contribute to and implement the annual School Improvement Plan and agreed policies
4.	Teach as directed throughout the school subject to appropriate training
5.	Monitor, expect and improve progress in pupil learning
6.	Participate in the pastoral management of the school as requested
7.	Take part in performance management procedures outlined in an agreed school policy
8.	Take responsibility for their own professional development

## Specific Responsibilities

### ALL TEACHING STAFF

1.	Plan and deliver lessons using a range of strategies to meet pupils' individual learning needs.
2.	Have a thorough knowledge and understanding of their subject, its teaching and place in the National Curriculum and that of the school
3.	Set and mark homework according to school and department policies
4.	Mark, assess, record and report on pupils' achievements, setting appropriate targets for improvement
5.	Meet deadlines for reporting, marking, submission of assessment data, coursework, marks and forecast grades.
6.	Prepare pupils for examinations, taking part in standardising and moderating activities required by departments and examination boards
7.	Contribute to the development of schemes of work, school and department policies as appropriate
8.	Attend and contribute to appropriate meetings and professional development activities
9.	Contribute to the process of department self-evaluation and improvement planning.
10.	Undertake whatever other duties might reasonably be requested by the Head or Head of Department.

## Specific Responsibilities

### FORM TUTORS

1.	Take responsibility for day to day discipline routines and attendance in the form group
2.	Review and discuss pupils' work and welfare, setting targets as necessary
3.	Promote good behaviour and positive attitudes at all times
4.	Support form, year and school activities as appropriate

# PERSON SPECIFICATION

## TEACHER OF ENGLISH (2<sup>ND</sup> IN DEPARTMENT)

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSMENT
<b>Qualifications &amp; Training</b> <ul style="list-style-type: none"> <li>Qualified Teacher status</li> <li>Good Honours degree in related subject</li> </ul>	<p>✓</p> <p>✓</p>		<p>2 and 5</p> <p>2 and 5</p>
<b>Experience</b> <ul style="list-style-type: none"> <li>Teaching experience at key stage 3-4</li> <li>Teaching experience at Key stage 5</li> </ul>	<p>✓</p>	<p>✓</p>	<p>2 , 4 and 5</p>
<b>Skills &amp; Knowledge</b> <ul style="list-style-type: none"> <li>Able to communicate effectively, orally and in writing.</li> <li>Able to demonstrate effective planning and teaching skills</li> <li>Able to present confidently to a large group of students</li> <li>Able to work with others to achieve common goals</li> <li>Able to use / analyse assessment data systems to raise standards</li> <li>Able to provide clear direction and to inspire, motivate and enthuse others</li> <li>Confident in own ability to be effective and to take on challenges</li> <li>Good ICT skills (in Microsoft Word/Excel)</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>	<p>2 and 4</p>

<p><b>Skills &amp; Knowledge</b> (continued)</p> <ul style="list-style-type: none"> <li>• Able to form good working relationships with all staff and students</li> <li>• Effective behaviour management</li> <li>• Able to support staff and students in maintaining high standards</li> <li>• Up to date awareness of the National Curriculum and specifically within their individual specialism</li> <li>• Efficient and effective administrative, organisational and personal management skills</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		<p>2 and 4</p>
<p><b>Personal attributes</b></p> <ul style="list-style-type: none"> <li>• Able to motivate others and to adopt a positive approach to education</li> <li>• Energy , enthusiasm and perseverance</li> <li>• Reliability and integrity</li> <li>• Good interpersonal skills</li> <li>• Positive commitment to individual personal development</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		<p>2 and 4</p>
<ul style="list-style-type: none"> <li>• Capacity to work hard, under pressure, to meet deadlines</li> </ul>	<p>✓</p>		<p>2 and 4</p>
<ul style="list-style-type: none"> <li>• Adaptable and amenable with respect to working practices</li> </ul>	<p>✓</p>		<p>2 and 4</p>
<ul style="list-style-type: none"> <li>• Ability to work independently and be a team player</li> </ul>	<p>✓</p>		<p>2 and 4</p>
<p><b>Equal Opportunities</b></p> <ul style="list-style-type: none"> <li>• Understanding of equal opportunities issues and an ability to demonstrate strategies to challenge discrimination and prejudice</li> <li>• A commitment to inclusive education</li> </ul> <p><b>Health &amp; Safety</b></p> <ul style="list-style-type: none"> <li>• An understanding of health &amp; safety issues</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p>		<p>4 and 5</p>

**Assessment:** 1. Test prior to shortlisting (i.e. all applicants)  
3. Test after shortlisting  
5. Documentary Evidence

2. From application form  
4. Probing at interview  
6. OTHER (please specify)